

Emergency Management Commission Minutes of

January 23, 2019

Present: Kevin Stieve, Mark Schauf, Tom Pinion, Tony Gilman, Mayor Palm, Wade Peterson, Dana Sechler

Absent: Kelly Lapp

Also Present: Jeff Jelinek, Pete Goethel, Ed Geick

Meeting called to order at 1302. Stieve noted compliance with open meeting law. Moved by Schauf, seconded by Peterson, to approve agenda and carried unanimously. Moved by Pinion, seconded by Palm to approve minutes from the August 23, 2018 meeting.

Sign in on ICS Form 211 – Form circulated and signatures obtained.

Action Items

Information Items –

- a. City of Baraboo Emergency Procedures Flipchart Review – Chief Stieve reviewed each page with commission. Evacuation Plan was discussed for each city building and where employees, guests would evacuate to:
 1. City Hall = 1. City Services Center. 2. Civic Center. 3. St. Vincent de Paul
 2. City Services Center = 1. City Hall. 2. Civic Center.
 3. Civic Center = 1. City Hall 2. City Services Center
 4. Library = 1. West Square Building 2. Fire Station
 5. WRRF/Utility = 1. Old Pump Station (Greg Wise Pavillion) 2. City Services Center
 6. Zoo = 1. Parking lot of High School 2. Attridge Park
 7. Donahue and Corson Square buildings would have their own evacuation plans.
- b. 2018 Flood After Action Review – Discussion of mission was to protect life and property. Prior planning and experience in flood issues was very helpful. Mutual Aid agreements could have been improved on with various agencies. Managing resources better informing volunteers, donations needed and specifics. Wristbands for volunteers would be helpful at next event.
- c. 2018 Flood FEMA Disaster Reimbursement Work Update – \$309k was donated by an anonymous couple. FEMA and county is working with residents affected by flood.
- d. 2019 Review Emergency Operations Plan – Review including updates to Plan for Council Members to approve in 2019. Each Commissioner was instructed with updates they were responsible for.
- e. School District Safety Plan Updates – School Representative was not present. Jeff Jelinek added that Sauk County area schools need a little nudge for full scale safety/ALICE exercises.
- f. St. Clare Hospital Updates – Kelly Lapp was not present.

Good of the Order Items –

- i. ICS training opportunities available to anyone.
- ii. ALICE training for new employees should be ongoing.
- iii. Flood study will be conducted with UW/FEMA as part of a grant program; criteria, bench marks have changed and results of study will be included as an amendment to the Hazard Mitigation Plan.

Next Regular Meeting – Meeting date undetermined

Adjournment A motion was made by Palm, and seconded by Sechler, and unanimously approved to adjourn at 1420.